

August 6, 2012
Paul Rodrigues Administration Building
455 County Street, Room 224
New Bedford, MA

MINUTES OF THE SUBCOMMITTEE ON TRANSPORTATION

PRESENT: MARLENE POLLOCK, JOHN FLETCHER, JOAQUIM LIVRAMENTO

ABSENT: NONE

The meeting convened at 6:31 pm.

Also in attendance were Mr. Michael Shea, Acting Interim Superintendent and Deborah Brown, Business Manager.

Voted unanimously on a motion by Dr. Fletcher and seconded by Mr. Livramento to refer the June 18, 2012 minutes to the School Committee.

The transportation consultant, Jim Flahive updated the Sub Committee. He met with other vendors and has feedback of the vendors from his survey. We are awaiting a meeting with Fall River to follow up on some items that were brought up at last subcommittee meeting and they will share with us the results of their bids.

Regarding McKinney Vento, earlier in the year we were asked to fill out a preliminary survey and were recently asked to finalize the survey. We did so, and my understanding is that reimbursement has been funded by the state. However, we've been told that the funds will be going directly to the general fund, so we are not sure whether or not we will receive anything.

Mrs. Pollock distributed a draft of changes in the process and procedures policy. In 2009 a suggestion was made to put in place a written policy for quotes. The former Superintendent had done this however Ms. Pollock would like to put it back to a policy and to make the changes as necessary.

Ms. Pollock read the quote transportation process & procedures and changes and requested that the document be updated with her changes.

To update the change on receiving quotes by email rather than fax, Mr. Shea is working with Rob Tetreault. Mrs. Brown noted that a trench would have to be dug between the high school and the transportation office and that that would take time.

After discussion, Voted Unanimously on a Motion made by Dr. Fletcher and seconded by Mr. Livramento to send the proposed revisions (redlined) to the School Committee for the August 13, 2012 as a first reading.

We recently went out to bid for four of the transportation contracts that have expired.

Mrs. Pollock asked vendors in the audience if they had been through bullying training. Vendors responded how they received training. They suggested that the training held by the registry and other vendors are more geared for the bus drivers rather than attending the train the trainer programs.

Mrs. Pollock suggested that this information be disseminated to the other two vendors not present. Reliable will send a copy of the registry memo that has been received.

Mrs. Brown indicated results of the recent transportation bids.

The preliminary awards are:

Alma Del Mar charter school: Reliable at \$44,640

Late bus: Reliable at \$93,150

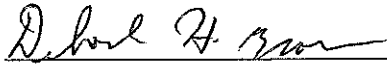
Lincoln Shuttle: Tremblay at \$48,330

Title I: Tremblay at \$125,949.60

These bids all went out as one year bids and will be re-bid next year.

On a motion by Dr. Fletcher and seconded by Mr. Livramento and there being no further business, the Sub-Committee voted unanimously to adjourn at 7:07 p.m.

Respectfully Submitted:



Deborah H. Brown
Business Manager
Sub-Committee Liaison